

Life in the UK test Volunteer Role Description

About the Refugee and Migrant Centre

RMC aims to:

- Contribute to an improvement in the quality of life of asylum seekers, refugees and migrants
- Contribute to the settlement and integration of refugees and migrants living in Wolverhampton and the Black Country.

Particularly it offers advice and guidance on accessing health services but also in the areas of housing and destitution, education, training, employment, and immigration. RMC provides a free drop-in service with face-to-face, holistic advice, support and guidance to clients

About the opportunity

We are looking for an enthusiastic and committed individual to give two days per week to assist and support our long-term volunteer, to deliver '*Life in the UK*' classes to our clients who wish to acquire British citizenship.

The classes are currently delivered on Tuesdays and Thursdays at Wolverhampton RMC with an average attendance of 6-8 clients.

The role involves:

- Supporting our long-standing volunteer to deliver classes on British history, politics, British Culture and everyday British life.
- Helping to prepare classes and deliver these alongside our long-term volunteer

What are we looking for?

We are looking for someone who has a good sound knowledge of British culture, with a particular interest in media such as radio, theatre, cinema and TV.

This volunteer role may suit a retired professional who has a background in teaching/training, although this is not essential. We are looking for a sociable, outgoing individual who enjoys working with people in a supportive learning environment.

Practical Considerations

Volunteer expenses will be reimbursed when taking public transport

Skills required

We provide on-going training and support to all our volunteers but there are some skills we require you to have that are specific to this role:

- Friendly and approachable personality
- Ability to plan lessons and manage learning in small groups
- Strong communication skills
- Ability to maintain strong boundaries with clients
- An understanding and acceptance of equal opportunities
- Basic computer skills

Time commitment

Tuesdays and Thursday from 9am to 4pm.

Training / Support Offered

- You will be offered regular support and supervision
- You will gain new skills with new arrival communities
- You will gain a valuable volunteering experiences and reference
- An opportunity to give something back to your local community
- Work experience and skills for your CV

Other information

Disabled access:	Yes
Insurance:	Yes
Expenses:	Yes
Induction:	Yes
Training:	Yes
Health and Safety Policy:	Yes
Equal Opportunities Policy:	Yes

Recruitment process

The recruitment process will involve an application form, interview, reference checks and potentially a DBS check.

If you would like more information on the role please contact Sarah at the Refugee and Migrant Centre on 01902 313794 or go online to rmcentre.org.uk/volunteering

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